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CENTREPAY DEDUCTION AUTHORITY

Action (Please Tick)	New Request <input type="checkbox"/>	Alteration <input type="checkbox"/>	Cancellation <input type="checkbox"/>
Student/s Names			

Customer Details	Centrelink Customer Reference Number (CRN)	_____	_____	_____	_____
Given Name		Family Name			
Date of Birth	____/____/____				

Deduction Details			
From which payment do you want the deduction to be taken eg: Age Pension, Newstart Allowance, Family Tax Benefit etc			
Payment for	Educational Fees <input type="checkbox"/>	Dynamics BPAY Reference Number (Office Use only)	
Start Date	____/____/____	OR	Next Available Payment Date <input type="checkbox"/>
Fortnightly Deduction Amount	\$ _____		
Choose one of the following options			
Continue until cancelled <input type="checkbox"/>	Target Amount \$ _____	Final Payment Date ____/____/____	

Authorisation - read, sign and date the statement (MUST be completed)

I authorise the Australian Government Department of Human Services to make the deduction and pay the amount to St Mary's College as per the above direction and that all information that I have supplied is true and correct.

I give permission for St Mary's College to:

- use the information I have provided on this form and
- provide the Department of Human Services with a copy of this form, and any other additional information required by them from time to time to action this deduction.

I understand that:

- it is my choice to have this amount deducted from my Centrelink payment(s), and I can change my Centrepay deduction(s) at any time;
- if I cancel my Centrepay deduction(s), I am removing my consent for St Mary's College to take further deduction(s) from my payment(s);
- if I stop relations with St Mary's College but do not stop my Centrepay deduction(s), that St Mary's College may instruct the Department of Human Services to stop the deduction(s);
- if I change schools, I may also need to advise the Department of Human Services to stop my deduction(s);
- if I have a current Centrepay deduction and I lodge a new claim, the existing deduction(s) will not carry over to the new claim;
- where a Deduction has a target amount and the final Deduction is set to pay less than \$2, the second to last Deduction will be increased by up to \$2 to cover the final amount.

Signature of Customer _____ **Date** _____

Further information about Centrepay can be found online at humanservices.gov.au/centrepay.